



This agenda belongs to:


NAME _____


ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____

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PARENT-SCHOOL LEARNING COMPACT

Effective schools are a result of families and school staff working together to ensure that children are successful in school. A learning compact is an agreement among groups that firmly unites them. This is an invitation to be involved in a partnership with your child’s school.

Parent/Guardian:

I want my child to achieve; therefore, I will encourage my child by doing the following:

- Follow all school rules in order to protect the safety and well-being of everyone, understanding that there may be consequences for breaking those rules
- Encourage positive attitudes toward school
- Support the school and staff in maintaining proper discipline
- Encourage my child to complete all homework assignments
- Participate, as appropriate, in decisions relating to my child’s education
- Stay informed about my child’s education and communicating with the school by promptly reading all notices from the school or school district either received by my child or by mail/telephone and responding, as appropriate.
- Monitor attendance and limit absences, tardies, and early checkouts

Student:

It is important that I work to the best of my ability; therefore, I will strive to do the following:

- Believe that I can learn
- Inform my teacher if I need help
- Attend school regularly
- Complete assignments and turn in on due date
- Follow the Raider R’s: Respectful, Responsible, Reliable, Resourceful, Ready
- Keep a positive attitude toward learning and realize that my education will help me in my future job
- Come to school prepared and ready to learn
- Always try to do my best in my work and my behavior
- Accept responsibility for my own actions
- Track, record, and set goals to guide my progress toward proficiency

Teachers:

It is important that students achieve; therefore, we will strive to do the following:

- Respect and value the uniqueness of each child
- Communicate regularly with parents concerning student progress
- Provide high quality instruction and varied learning activities in a supportive and non-threatening environment
- Make my classroom and myself accessible to parents
- Encourage participation in school activities
- Provide an environment that promotes active learning
- Seek ways to involve parents in the school’s programs
- Continue efforts to develop professionally
- Provide opportunities for every child to learn and achieve at high levels and be successful

(Parent/Guardian)

(Student)

(Teacher)



OUR VISION

East Carter High School—Extreme Commitment to Student Success!

OUR MISSION

East Carter High School is a community committed to empowering students through positive relationships and academic rigor.

OUR BELIEF STATEMENTS

We believe...

OUR TEACHERS...

- ❖ Will **empower ALL** students for success

OUR STUDENTS...

- ❖ Will **exemplify** the Raider “R’s” (Respectful, Responsible, Resourceful, Reliable, and Ready).

OUR PARENTS/COMMUNITY...

- ❖ Will be **supportive, informed,** and **active** partners with East Carter High School

OUR LEARNING ENVIRONMENT...

- ❖ Will be **engaging** with **high expectations** for all students in a clean and safe environment.

OUR CURRICULUM AND INSTRUCTION...

- ❖ Will be **engaging, standards-based, challenging,** and focused on **21st Century Skills.**

ECHS RAIDER “R’s”

- ❖ **Respectful:** Respect should be shown to the instructor, peers, visitors, and yourself.
- ❖ **Responsible:** Be responsible for you, your work, and your area.
- ❖ **Resourceful:** Working through situations using all resources available, relying on peers and forming opinions.
- ❖ **Reliable:** Active and trustworthy member of a group or team.
- ❖ **Ready:** On time, prepared, materials, mentally and physically ready.

School Fight Song

Go, Go, Go East Raiders

We want a victory

We'll fight on with courage

And our loyalty (Rah, Rah, Rah)

Red, White, Blue our colors

Spirit is our theme

The Raiders have spirit, so come on let's hear it

And we'll bring home a victory

(Fight, Fight, Fight, Fight, Fight, Fight... Fight...Fight...Fight)

Faculty & Staff

Administration/Office

Kelley Moore	-Principal
Veronica Braun	-Assistant Principal
Matt Clark	-Assistant Principal
Sheila Porter	-Guidance Counselor
Bill Billman	-Guidance Counselor
Nikki James	-LMC Specialist/Technology Coordinator
Kim Gullett	-Administrative Assistant
Donna Kay Adams	-Attendance Clerk
Wanda Greer	-Records Clerk/SBDM Secretary

Faculty

Brandon Baker	Daniel Geyer	Lisa McNeal
Tera Baldwin	Chandra Harper	Wendy Potter
Vicky Barker	Ben Hawkins	John Ramey
Heather Berry	Stephanie Hensley	Belicia Sexton
April Blevins	Quinn Huddle	Breianna Shaffer
Danielle Boggs	Jill Jackson	Aundra Shearer
Kenny Brammell	Luther Jarvis	Jeremiah Shearer
Charles Brown	Cory Jones	Logan Skidmore
Tim Champlin	Eric Jude	Debbie Spillman
Aaron Eldridge	Brandon Marksberry	Jamie Tiller
Kim Erwin	Jessie Marshall	Tyler Walker
John France	Lynn May	Jeff Whitson
Samantha Flaughter	Amanda McCall	

Staff

Donnie Barker	Gigi Gilbert	Kathy Rice
Connie Barker	Lori Gillum	Elizabeth Seagraves
Tonia Bailey	Debbie Hale	Kim Stevens
Tracy Caudill	Lisa Hallman	Stephanie Stidham
Trudy Cordle	Leighann McDavid	Mitchell Sturgill
Becky Crum	Marcie Morgan	Amy Wilburn

STUDENT ACTIVITIES

East Carter provides each student with a variety of opportunities to become involved in activities inside and outside the normal classroom setting.

SPORTS

Boys and Girls Archery	Boys Baseball
Boys and Girls Basketball	Cheerleading
Boys and Girls Cross Country	Football
Boys and Girls Soccer	Girls Softball
Boys and Girls Tennis	Girls Volleyball
Boys and Girls Golf	Swimming
Boys and Girls Track	Unified Cheerleading
	Unified Track

ORGANIZATIONS

4-H	Beta Club
Art Club	FBLA
FCA	FFA
FCCLA	RADD
French Honor Society	Unified Club
	Y-Club

OTHER GROUPS/ACTIVITIES

Academic Team	Educational Talent Search
Band and Flag Corps	JROTC
Yearbook	Upward Bound
Drama	



GO RAIDERS!
#RaiderPride

CLASS OF 2022 GRADUATION REQUIREMENTS

ENGLISH ½ Credit of English Comp. and English Lit. per grade level	4
MATHEMATICS* Algebra 1, Algebra 2, Geometry	3
SOCIAL STUDIES	3
PHYSICAL SCIENCE ½ Credit of Intro to Physics and Intro to Chemistry or Physical Science, Biology, and Earth Science— Geology, Astronomy	3
HEALTH AND PHYSICAL EDUCATION ½ Credit of Health and PE	1
HUMANITIES ELECTIVE	1
ELECTIVES/CAREER PATHWAY Chosen from the East Carter scheduling guide. One elective must be a Math course during Senior Year	10
FOREIGN LANGUAGE** (Two years of one foreign language)	
TOTAL CREDITS	25

*All students must take a Math class each year of high school.

**Recommended for any student seeking admission to a college or university.

EARLY GRADUATION

- Early Graduation Candidates must meet the proficiency benchmarks on Kentucky required end-of-course exams. Currently those classes are English II, Algebra II, Biology, US History.
- Early Graduation Candidates must meet Council of Post-Secondary Education (CPE) defined college readiness benchmarks on a college readiness exam. Current benchmarks for the ACT: English=18, Reading=20, Mathematics=19 (as set by CPE in 13 KAR 2:020),
- Early Graduates are not considered seniors and are therefore ineligible for senior activities such as Senior breakfast, banquets, award ceremonies, trips, recognitions, prom, etc.
- Early Graduation Candidates may not be eligible for all scholarships.

REQUESTING YOUR TRANSCRIPT

Transcripts are sent electronically through Parchment Exchange. You will register for this service your senior (or junior) year with your counselors. Once you have registered with the Parchment Exchange service, your transcript will be sent electronically to the school(s) of your choice. Instructions on how to order your e-transcript can be found on the East Carter High School website.

BEFORE GRADUATION

It is the responsibility of each graduate to return all books, supplies, uniforms, chromebooks, etc. and to pay any outstanding fees or fines before graduation. Failure to do so may delay or prevent you from receiving your diploma in a timely manner.

CLASS DUES

Class dues are to be paid the beginning of each new school year. Dues are to be paid to Ms. Braun, assistant principal. Class dues are \$5 for Freshmen, \$10 for Sophomores, \$15 for Juniors, and \$20 for Seniors.

GRADING SCALE

A	90-100%
B	80-89%
C	70-79%
D	60-69%
F	Below 60%

COLLEGE/CAREER READINESS BENCHMARKS

A key focus for Kentucky and East Carter High School is preparing each student for college and/or career. Below are the state benchmarks for college/career readiness established by the Kentucky Department of Education:

ACT: English—18; Mathematics—19; Reading—20; Science—24

ASVAB: (Armed Forces Qualification Test used as the “academic” portion for students taking the KY Occupational Skills Standards Assessment) 55.

LIBRARY MEDIA CENTER

LMC hours: 7:40-3:15 (extended hours may be arranged with LMC staff). Students who wish to visit the LMC during class must have permission from his/her teacher and a purpose for the visit.

LMC Circulation: Books may be checked out for 2-week intervals and renewed for an additional two weeks. Students must present the book in the LMC to renew. Fines accrue at \$0.25 per day for overdue books. Students may not be allowed to check out additional items if they are in overdue status or owe outstanding fines. Overdue Notices are delivered to students on a weekly basis. Materials lost or damaged beyond repair are billed to the student at replacement cost.

Chromebook Policy: Students will be required to bring their own technology to class. We allow students to check out Chromebooks with parent/guardian permission to use as long as needed at ECHS. Chromebooks will not be collected for summer vacations, so students will be expected to return to school with their assigned Chromebook the following year.

Chromebooks must be returned without damage beyond normal wear and tear before students graduate or leave ECHS. Students who lose or intentionally damage his/her Chromebook will be responsible for the replacement of the device. The current cost of replacement is \$225. Any issues students have with their Chromebooks should be reported to the LMC immediately as most issues are easily resolved.

KEES SCHOLARSHIP PROGRAM—Kentucky Educational Excellence Scholarship (KEES)

Students are advised to check their KEES account to insure accuracy. You may find more information at www.kheaa.com.

KEES Base Award Amounts

For each year you earn a 2.5 or better GPA, you can earn the base amount listed below. For instance, a high school freshman who earns a 3.5 GPA would have a \$375 scholarship for each year of college. Amounts may change based on available funds

GPA	Amount	ACT Score	Amount
2.5	\$125	15	\$36
2.6	150	16	71
2.7	175	17	107
2.75	187	18	143
2.8	200	19	179
2.9	225	20	214
3.0	250	21	250
3.1	275	22	286
3.2	300	23	321
3.25	312	24	357
3.3	325	25	393
3.4	350	26	428
3.5	375	27	464
3.6	400	28+	500
3.7	425		
3.75	437		
3.8	450		
3.9	475		
4.0	500		

GUIDANCE COUNSELING

Guidance services are available to every student in the school. These services include assistance with educational planning, interpretation of test scores, occupational and career information, study techniques, social skills, and emotional/physical well-being. If a teacher perceives a problem in the above areas, that teacher will make a referral to counselors. Parents should feel free to make an appointment with one of the counselors when they have questions concerning their child.

STUDENT GRADES AND ASSESSMENTS Policy 09.01

In pursuit of accurately reporting progress toward standard mastery to each student and those with a direct interest in the student’s progress; the staff of East Carter High School will assign grades and scores that are accurate, meaningful, and consistently support learning. Grades and scores will communicate a quantitative indicator of progress toward standards-based learning goals. The formulas for calculating grades and scores will be consistent school wide.

GRADES AND REPORT CARDS

Grades and report cards will accurately reflect achievement and the outcomes as defined by the curriculum and/or individual program plan. As such, individual student achievement will not be based on, or measured by, students’ social development, classroom behavior, work habits, bonus points (extra credit), student absences, missed/late assignments, group scores, neatness, etc.

DEADLINES

Students are required to submit both formative and summative tasks on the due date. Practices related to supporting students in meeting deadlines include, but are not limited to, the following:

- ❖ Firm due dates for major summative assessments are communicated in advance, based on school reporting schedules (e.g., mid-terms/9-weeks/final grades).
- ❖ Extensions of firm due dates are negotiable, based on extenuating circumstances, for major summative tasks/tests within the class based on individual student needs/circumstances and at teacher discretion.
- ❖ Students who miss a firm due date for formative and summative tasks will make arrangements with the classroom teacher to complete the work **within 5 school days**. The teacher may place the student in after school detention for completion.
- ❖ For reporting purposes, there will be firm, school-wide cutoff dates for teachers to evaluate student work. All work must be completed prior to the course final exam.
- ❖ If work is not submitted by the due date, the report card may indicate “incomplete” to reflect the fact that there is insufficient evidence to make a fair evaluation of student performance of major expectations.
 1. Marks will not be reduced for late work submitted within the 5 school day deadline (Teachers will provide support for the learner.)
 2. Retakes for a higher grade will be allowed within the 5 day window and all retake work must be completed prior to retaking target assessment.
 3. “I’s” or “missing” can be given throughout the term but will revert back to prior assessment score or zero within 5 days (teacher discretion may be used to extend time period in extenuating circumstances).
- ❖ If a student fails to submit formative or summative work on time, there will be escalating consequences:
 1. A teacher must call the parent/guardian.
 2. The student may be required to attend a RED period tutoring session.
 3. A student may be withdrawn from elective class until work is complete or may be required to attend after school detention.

EXTRA CREDIT

The purpose of extra credit is to provide additional academic options to enhance the learning of course standards at a higher/rigorous level (e.g. donations of classroom instructional supplies, Spirit Week activities, attendance at sporting events, will not result in extra credit). Guidelines for application of extra credit:

1. A teacher is not required to offer extra credit in any given course. Teachers of the same course will agree to any offering of extra credit.
2. In any given class in which extra credit is offered, all students in that class are eligible to earn extra credit.
3. Extra credit should encourage learning as opposed to a last minute effort to raise a grade.

ACADEMIC HONESTY

All students are expected to adhere to the rules of academic honesty. Honesty includes, but is not limited to, submitting only work that is completely yours and learning about and following plagiarism rules.

1st Offense—1 day ISS

2nd Offense—2 days ISS

3rd Offense—3 days ISS

Assignments will be completed individually and honestly during ISS.

ATTENDANCE

Attendance is an essential piece of student learning and excessive absences can have a negative impact on student demonstration of mastery of the content. Attendance will not be used in the calculations of the student grades. Missing assignments due to absences, including unexcused absences will be made up (e.g., on their own time and/or during other school related activities such as “club days”, lunch, after-school tutoring).

GROUP WORK

Group work will be an important component of the instructional program. However, grades will only be determined by individual student performance.

INDIVIDUAL LEARNING

Grades will be based solely upon individual learning and will accurately reflect achievement of the outcomes as defined by state/national standards.

FORMATIVE ASSESSMENT

Teachers will use formative assessments to guide instruction and improve student achievement through specific descriptive feedback. Formative assessments can be scored/evaluated and/or un-scored (specific feedback only). If formative assessments are scored, they are not calculated into the final grade.

ATTENDANCE BY THE NUMBERS

3

- Parent notes accepted each semester for consideration for excused absences
 - One day absence=one note
- Or more unexcused absences and/or tardies is the definition of “truant” under the law. Students with 3 unexcused absences and/or tardies are referred to the Director of Pupil Personnel (DPP).

5

- Days to turn in an excuse after an absence or tardy
- Days to turn in an Attendance Appeals Form after you have an unexcused absence
- Unexcused absences and/or tardies means a student loses driving privileges for 10 school days
- Days of unexcused absences and/or tardies result in a parent/student conference to discuss attendance

6

- Or more unexcused absences and/or tardies is the definition of “habitual truant” under the law. Students with 6 unexcused absences and/or tardies are referred to the Director of Pupil Personnel (DPP) for referral to the court system.

8

- Full day unexcused absences mean students cannot participate in Prom and seniors may not participate in Graduation Ceremony

10

- Unexcused absences and/or tardies means a student loses driving privileges for 20 school days
- Days of unexcused absences results in a formal parent/student conference to discuss attendance

15

- Unexcused absences and/or tardies means a student loses driving privileges for remainder of the school year
- Unexcused absences may result in a student, age 18 or older, being withdrawn from school.

ATTENDANCE FREQUENTLY ASKED QUESTIONS

What is an absence?

An absence is when a student misses more than 60 minutes of one day. This absence is calculated as a percentage of the day missed. This will use one of the 3 parent notes per semester allowed for the school year.

What is a tardy?

A student is considered tardy if they miss 60 minutes or less in one day. This can be checking in late, checking out early, or a combination of the two.

What is a habitual truant?

Any student who has been absent and/or tardy from school for 3 or more days unexcused.

What is an Educational Opportunity?

An Educational Enhancement Opportunity is a trip or an activity that may augment a child’s education. An Educational Enhancement Opportunity must be requested in writing by the parent in advance and must be approved by the Principal.

How many days do I have to make up my work or tests after and excused absence?

See Student Grades and Assessment Policy 09.07

Can I participate in after-school (extra-curricular) activities, such as sports, if I have been absent from school?

No, students may not participate in after-school activities if they were not at school the entire day, unless the absence or tardy was approved, in advance, by the principal or athletic director.

What absences can be excused?

1. Illness of the student; parent's personal notes are accepted excusing students for up to 3 days per semester. To be excused, days missed beyond this limit must be approved by the school attendance committee, which may require documentation by a clinic or physician.
2. Death in the immediate family.
3. Appointment with a health professional, where such absence during the school day is justified. This excused absence requires written certification from the attending health professional.
4. Driver's test
5. Cause pre-approved by the school attendance committee.
6. Court appearance (note signed by the court or appropriate court official must be presented).
7. Failure of District-provided transportation system to operate.
8. Two (2) days for college visits for seniors (must turn in proof of visit)
9. Attendance of the Kentucky State Fair (1 day only).
10. Religious holidays, as appropriate and for appropriate duration. These absences should be pre-approved by the attendance committee.
11. Documented military leave
 - One (1) day prior to departure of parent/guardian called to active military duty
 - One (1) day upon the return of parent/guardian from active military duty
 - Visitation for up to 10 days with student's parent while on active duty stationed outside the country, is granted rest and recuperation leave.
12. Trips qualifying as Education Enhancement Opportunities as determined by the principal. Up to 10 days; none of which may occur during state testing.

How can I request a pre-approved absence?

Students who anticipate being absent for reasons not considered excused or that would not qualify as an educational enhancement opportunity may submit a Request for Pre-Approved Absence. This request must be submitted at least 2 weeks ahead of time. The Attendance Appeals Committee will consider the nature of the absence as well as the student's attendance record in making its decision. It is the responsibility of the student and/or parent to follow up with the school attendance clerk to see if the request is granted or denied.

How can I appeal an unexcused absence?

Once an absence has occurred, students have 5 days to turn in an excuse. If they fail to do so or if the absence cannot be excused, the student then has an additional 5 days to file an Attendance Appeals Request Form. Requests submitted later than this will not be considered. The Attendance Appeals Committee will consider the nature of the absence as well as the student's attendance record in making its decision. It is the responsibility of the student and/or parent to follow up with the school attendance clerk to see if the request is granted or denied

What is the checkout policy?

Students may check out by phone only if they are ill or have a doctor's appointment. (The office staff is authorized to verify the appointment.)

The parent/guardian with whom the student resides is the primary checkout agent. Students need to submit a completed Emergency Release Form. This form is for parents to list names of other people who may check the student out in case of a medical emergency.

If a student is leaving school for a reason other than the automatically excused reasons, the parent/guardian must come to the school and sign before the student will be allowed to leave.

No checkouts after 2:50 PM.

Where do I turn my excuses in?

Students may place excuses in the box at the scanners when they enter the building in the mornings OR excuses may be dropped off at the front office.

What is “No Pass/No Drive” all about?

Students who are 16 or 17 years old who become academically deficient or deficient in attendance shall be reported to the Transportation Cabinet for driver’s license, permit or driving privilege revocation.

Academic and Attendance Deficiencies

Academic and attendance deficiencies for students age 16 or 17 enrolled in regular, alternative, part-time, and special education programs shall be defined as follows:

1. They shall be deemed academically deficient if they have not received passing grades in at least 4 courses, or equivalent of 4 courses, taken in the preceding semester.
2. They shall be deemed deficient in attendance when they drop out of school or accumulate 9 unexcused absences for the preceding semester. Suspensions shall be considered unexcused absences.

Reinstatement of Driving Privilege

Students whose driving permits are revoked, but later meet the statutory standards for reinstatement, must then apply to the Director of Pupil Personnel to have their standing confirmed. The District shall make the required report to the appropriate agency.

STUDENT PARKING POLICY

In the interest of safety for all students and to provide a more convenient parking facility, the following guidelines are in effect

1. Students must have a valid driver’s license.
2. Students must provide proof of liability insurance.
3. Students must pay a parking fee in the amount designated by school officials.
4. Students and parents must sign documents agreeing to submit to random drug testing.
5. Students will be given a parking tag, which must be clearly displayed in the vehicle’s windshield whenever the vehicle is on campus. No parking in unauthorized areas.
6. Vehicles may be searched if drugs, alcohol, or weapons are suspected.
7. Student drivers must provide a list of any other students they may transport. The parents or guardians of both students must sign a permission slip.
8. School board policy states:
 - a. A combination of 5 tardies/unexcused absences—student loses driving privileges for 10 days.
 - b. A combination of 10 tardies/unexcused absences—student loses driving privileges for 20 days.
 - c. A combination of 15 tardies/unexcused absences—student loses driving privileges for the rest of the year.
9. Driving recklessly, as determined by school personnel, will result in the loss of parking privileges.
10. Using vehicle to leave campus without permission will result in the loss of driving privileges.
11. No sitting in parked cars.
12. No one shall be in the parking lot during school hours without permission of school personnel.

PROM/DANCE ATTENDANCE GUIDELINES

- Attendance at the Prom or any other dance is a privilege and not a right. Behavior and/or attendance issues can keep you from being approved for the prom or other dances.
- No one below the 9th grade or above the age of 20 may attend a high school dance.
- Students with 8 or more unexcused absences (including suspensions) for the school year cannot attend prom.
- A Dance Guest Form must be completed to bring a guest not currently enrolled as an East Carter High School student. Age restrictions will apply.

STUDENT DRESS CODE

1. Underwear cannot be visible at any time
2. No exposure of midriff.
3. No strapless garments.
4. No baggy pants or trench coats (Board policy).
5. All shorts, skirts, or dresses must be long enough for fingertips to touch fabric when standing.
6. No pants/shorts/skirts with holes above the tips of the fingers when standing.
7. No clothing advertising illegal products for minors are permitted. Examples: alcohol or tobacco products, or illegal drug references.
8. No clothes with vulgar language, vulgar sayings, vulgar pictures, or suggestive content.
9. Shoes must be worn at all times.
10. Wearing hats in the building is permitted, but must be removed in classrooms at teacher discretion (failure to remove a hat when requested may result in disciplinary action).
11. Any athletic gear/bags must be stored at the school's designated area immediately upon arrival at school.
12. No accessories that can be used as a weapon (including but not limited to animal chains, spiked collars, spiked bracelets, spiked rings).

“The wearing of attire, cosmetics, presentation of extraordinary personal appearance, or any unsanitary body conditions which is the judgment of the Principal, significantly disrupts school work, interrupts scholastic endeavors, or threatens health and safety of other pupils, is prohibited.”

-from the Carter County School District Code of Acceptable Behavior and Discipline

TELECOMMUNICATION DEVICES

While on school property or while attending school-sponsored or school-related activities, whether on or off school property, students shall be permitted to possess and use personal telecommunication devices as defined by law and other related electronic devices, provided they observe the following conditions:

1. Devices shall not be used in a manner that disrupts the educational process, including but not limited to, use that:
 - a. Poses a threat to academic integrity, such as cheating;
 - b. Violates confidentiality or privacy rights of another individual. This includes, but is not limited to, taking photographs, video, or audio recordings of others without the permission of the Principal/designee and the affected individual(s). An exception may be made for events considered to be in the public arena (e.g. sporting events, academic competitions, or performances to which the general public is admitted) where the activity does not materially disrupt the event, prevent others from observing the event, or otherwise violate legal rights. School social events for students, activities sponsored by student clubs, and activities during the school day that are not open to the public are not considered to be in the public arena;
 - c. Is profane, indecent, or obscene;
 - d. Constitutes or promotes illegal activity or activity in violation of school rules; or
 - e. Constitutes or promotes sending, sharing, or possessing sexually explicit messages, photographs, or images using any electronic device.
2. Unless an emergency situation exists that involves imminent physical danger or a certified employee authorizes the student to do otherwise, devices shall be turned on and operated only before and after the regular school day and during the student's lunch break.
3. When students violate prohibitions of this policy, they shall be subject to disciplinary action, including losing the privilege of bringing the device onto school property and being reported to their parent/guardian. A violation also may result in a report being made to law enforcement. In addition, an administrator may confiscate the device, which shall only be returned to the student's parent/guardian.
4. Students are responsible for keeping up with devices they bring to school. The District shall not be responsible for loss, theft, or destruction of devices brought onto school property.
5. Students shall comply with any additional rules developed by the school concerning appropriate use of telecommunication or other electronic devices.
6. Students shall not utilize a telecommunication or similar electronic device in a manner that would violate the District's Acceptable Use policy or procedures or its Code of Acceptable Behavior and Discipline.

YOUTH SERVICE CENTER

Services Provided:

1. Referrals to health and social services
2. Employment counseling, training and summer and part-time job development.
3. Drug and alcohol abuse prevention programming and referrals to substance abuse counseling.
4. Family crisis and mental health counseling with Pathways Inc. providing on-site services to students during the school day in a private setting.
5. Assistance with transitioning to and from high school.
6. Information on available resources in the community to meet a variety of needs of students and families
7. Information and assistance to new and expectant mothers.
8. Assistance with clothing and food needs, and assistance or referrals for a variety of other basic needs, such as utilities, housing, etc.

Becky Walker is the coordinator for the Youth Service Center 474-8821. **Marcie Morgan** is Family Advocate for the high school office and may be reached at 474-8820.

WEBSITE INFORMATION

www.eastcarterhighschool.org

The purpose of the East Carter website is to serve as a communication link between our school, students, parents, and community. You can find information concerning, school calendar, school announcements/news, administrative/staff information, clubs/organizations, School-Based Decision Making Council news, and athletics, as well as other topics of concern to the East Carter community. You may also follow us on twitter @ECRaiders and like us on Facebook.

LOCKERS

- Each student is assigned a locker. Students are not to share lockers with other students.
- Your locker is to be kept locked at all times. Students are cautioned against telling lock combinations to others.
- Each student is responsible for keeping his/her assigned locker clean both inside and outside.
- Students are cautioned not to keep money or other valuables in their lockers.
- Students must use the official school locks. School locks will be sold at the beginning of each year. Personal locks on lockers will be cut off.
- All lockers unassigned will be locked or secured by school staff.

STUDENT BUS NOTES

A bus note must be written by a parent/guardian when the student will be riding a different bus to a new/different location for one day. A note must be written for each event. The note must include parent/guardian signature along with a phone number so the note can be verified by school personnel before permission is granted.

MEDICATIONS

Students are not permitted to bring prescription or over-the-counter medications (including such medications as aspirin or Tylenol) to school unless they need to be taken during the school day. If medications are brought to school, **they must be in their original containers** and turned in to a designated school official in the counselor's office that will dispense them at the appropriate time.

DISTRIBUTION OF MEDICATION: Medication should be given at home when possible. School personnel shall keep a child's medication in a safe place and call the child to take the medication at the proper time providing there is a signed, notarized authorization to give medication form from the parent. The forms must be completed before school personnel administers medication to a student. Students are permitted to self-administer asthma medications when the school receives written authorization from the parent and health care provider. This permission shall be effective for the school year and renewed each year. All medication shall be sent to the school in its original container with the prescription label attached, which includes the physician's direction for dispensing the medication. Non-prescription (over the counter) medications may be accepted on an individual basis as provided by the parent or legal guardian so long as a completed authorization to give medication form is on file.

Severe Food Allergy Alert: For the safety of the students who have life-threatening nut allergies, please DO NOT bring ANY Nut products on school grounds at any time.

Education Harassment/Discrimination policies (03.162, 03.262 for employees and 09.42811 for students) are found at the following link:
<http://policy.ksba.org/Chapter.aspx?distid=3>

DISCIPLINE POLICY

2021-2022

All discipline at East Carter High School will be assigned according to school/district policy.

DPP—Director of Pupil Personnel, SRO—School Resource Officer, ISS—In School Suspension, OSS—Out of School Suspension (includes any school functions during the suspension time period)

A. VIOLATION— SCHOOL ATTENDANCE	SCHOOL INTERVENTION
1. Skipping class (more than 10 minutes unaccounted for)—1 period	1 st offense—4 hours detention 2 nd offense—1 day ISS 3 rd offense—3 days ISS
2. Skipping school—2 periods or more or leaving school grounds.	1 st offense—2 days ISS 2 nd offense—3 days ISS 3 rd offense—1 day OSS
3. Tardies to Class	1 st offense—Warning by teacher 2 nd offense— Assign tardy packet which is due the next day 3 rd offense—4 hours detention 4 th -9 th offense—1 Day ISS 10 th offense—Report to DPP as truant and 1 day ISS assigned for each tardy accumulated after #10.
4. Tardies to School	Tardy #1—Warning Tardy #2—Warning and conference with an administrator Tardy #3— 4 hours detention Tardy #4-9—1 Day ISS Tardy #10—Report to DPP as truant and 1 day ISS assigned for each tardy accumulated after #10.
B. VIOLATION— TOBACCO	SCHOOL INTERVENTION
1. Possession of tobacco products or smoking paraphernalia (including vapor pens or e-cigs) inside/outside the school building.	1 st offense—2 days OSS and ½ day ISS 2 nd offense—3 days OSS 3 rd offense—4 days OSS and loss of privileges of attending any extra-curricular activity (sporting events, prom/dances etc.) and/or loss of driving privileges.
2. Smoking/chewing of tobacco products inside/outside the school building.	**If students are caught with any tobacco product, vape pen, e-cig, etc, those items become the property of ECHS and will not be returned.

C. VIOLATIONS-ALCOHOL/DRUGS	SCHOOL INTERVENTION
1. Possession/use of alcohol, illegal drugs, legend drugs, look-alike drugs, drug paraphernalia, or under the influence at school/school function.	10 days OSS reduced to 5 days if student and parent agree to enroll in Early Intervention Program through Pathways.
2. Sale/transfer of illegal drugs, legend drugs, look-alike drugs, or over the counter drugs or alcohol.	Notification of police and 10 days OSS from school with referral to the superintendent for pre-expulsion hearing.
3. Possession of prescription drugs issued to the student or over the counter drugs which have not been turned in to the records clerk in the office.	1 st offense—Medication taken from the student, student will be warned, and parent required to come to school to pick up the medicine. 2 nd -3 rd offense—1 day ISS.
D. FLAGRANT VIOLATIONS	SCHOOL INTERVENTION
1. Arson 2. Burglary of school property 3. Weapons (including knives of any size or blade length)—possession, use, sale, or transfer 4. Bomb threat 5. Explosive devices—possession, use, sale or transfer 6. Stolen property/theft 7. Incidents involving spread of bodily fluid	Notification of police and suspension with immediate referral to the superintendent for pre-expulsion hearing. ***Administrative discretion may be used for minor acts.
8. Falsely setting off fire alarm.	Notification of police; Charges filed and 5 days OSS
9. Any sexual activity on school grounds or at any school function.	10 Day OSS with possible referral to the superintendent for a pre-expulsion hearing.

E. VIOLATIONS— BUILDING/GROUNDS	SCHOOL INTERVENTION
1. Defacing/destruction of property	3-5 days OSS and make retribution. In incidents where clean-up is involved, multiple hours of community service may be assigned.
2. Breaking and Entering (Includes unlawful entry)	5 days suspension (ISS or OSS, administrative discretion); notification of police; retribution and community service if damage is done.
3. Loitering—School grounds are not a place for public and/or student loitering. While school is not in session, no person, except Carter County Schools employees shall enter or remain inside the school building or on school grounds. Grounds are closed from sunset to sunrise, except for approved school activities or pre-approved community events. Grounds are not to be used after hours for unapproved student assemblies and/or campouts.	Violators will be asked to leave school grounds. Administrative discretion will be used depending on the actions of violators. Severe cases may lead to notification of police and/or charges being filed for trespassing and/or unlawful assembly.
F. VIOLATIONS— DRIVING	SCHOOL INTERVENTION
1. Reckless driving, excessive speed, disruptive behavior in a vehicle.	1 st offense—Warning and 1 day ISS 2 nd offense—Notify SRO and loss of driving privileges for 20 days 3 rd offense—Notify SRO and loss of driving privileges for remainder of the school year.
2. Driving without parking pass.	4 hours detention—Must show proof of purchasing parking pass before driving again.
G. VIOLATIONS— INTEGRITY	SCHOOL INTERVENTION
1. False statements—written or verbal, forged note/altering names on list	1 st offense—4 hours detention 2 nd offense—1 day ISS 3 rd offense—3 days ISS
2. Academic Dishonesty; Cheating; Plagiarism	1 st offense—1 day ISS 2 nd offense—2 days ISS 3 rd offense—3 days ISS ***Student will be required to complete the assignment, in their own work, during ISS time and return to teacher.
3. Unauthorized/Inappropriate use of the internet, student email accounts, or student technology such as phones, computers, iPads, etc.	1 st offense—Warning and 4 hours detention 2 nd offense—Treat as Defiance of Authority and loss of internet privileges for the remainder of the semester 3 rd offense—Treat as Defiance of Authority and loss of internet privileges for remainder of the year *Depending on the severity of the offense, administration may issue ISS or OSS. The school resource officer (SRO) may be notified.

H. VIOLATIONS— TOWARD SCHOOL EMPLOYEES	SCHOOL INTERVENTION
<p>1. Defiance of authority—defined as:</p> <ul style="list-style-type: none"> a. defying, a standing up against authority and refusing to recognize or obey it, open resistance. b. Challenge to meet in a contest, to do something or prove something c. Deliberate challenge to authority by disobedience d. An attitude or action designed to provoke hostility e. A contemptuous opposition f. Deliberately disregarding 	<p>2 days suspension (Administrative discretion as to ISS or OSS depending on the severity and longevity of the defiance)</p> <p>**Multiple offenses may result in administrative discretion which could possibly include charges being filed or referral to Superintendent for pre-expulsion hearing.</p>
<p>2. Disrespectful Attitude</p>	<p>1st offense—4 hours detention and counseling session with grade level counselor</p> <p>2nd offense—1 day ISS</p> <p>3rd offense—2 days ISS</p> <p>4th offense—Treat as Defiance of Authority</p>
<p>3. Profanity/obscene gestures and/or language toward employee.</p>	<p>1-3 days OSS</p>
<ul style="list-style-type: none"> 4. Aggressive behavior toward an employee 5. Serious or repeated verbal abuse/harassment of an employee 6. Assault of any school employee 7. Threatening the person or property of an employee either by word or by gesture. 8. Sexual harassment of a school employee (physical) 	<p>Notify SRO</p> <p>10 days suspension with immediate referral to the superintendent for a pre-expulsion hearing.</p>

I. VIOLATIONS— TOWARD ANOTHER STUDENT	SCHOOL INTERVENTION
1. Physically assaultive behavior (e.g., hitting/fighting)	1 st offense—5 days OSS 2 nd offense—10 days OSS 3 rd offense—10 days OSS plus 5 days ISS. Immediate referral to the superintendent for pre-expulsion hearing. ***Depending on the severity of first assault, administration reserves the right to proceed directly to referral for pre-expulsion hearing.
2. Aggressive Behavior (e.g., pushing/shoving)	2 days suspension. Administration reserves the right to use ISS or OSS depending on severity of the matter
3. Instigation—spreading rumors or creating a situation by word—which has the intent of causing a physical altercation between other students	2 days ISS
4. Profanity/obscene gestures and/or language toward a student or verbal fighting	1-3 day suspension (ISS or OSS depending on severity of incident)
5. Sexual harassment of another student (physical)	10 days suspension with referral to superintendent for pre-expulsion hearing.
6. Threats/Verbal Harassment (including verbal sexual harassment) of another student/Bullying	1 st offense—3 days ISS 2 nd offense—3 days OSS 3 rd offense—10 days OSS with referral to superintendent for pre-expulsion hearing. ***In severe cases, we will proceed directly to suspension/referral to the superintendent for a pre-expulsion hearing.
J. VIOLATIONS— DETENTION	SCHOOL INTERVENTION
1. Failure to come to assigned detention	1 day ISS for each detention missed
2. Leaving detention early	Reschedule detention and add 1 hour
3. Tardiness to after school detention	Detention credit for that day does not count—add 1 more hour to total hours of detention to be served.

K. VIOLATIONS— GENERAL	SCHOOL INTERVENTION
1. Unauthorized Area—an unauthorized area may include, but not be limited to any place other than the cafeteria during lunch or morning bus duty, the hallways during class time without a signed agenda book, teacher’s lounge or work room, more than one person in a restroom stall, or any place other than the students’ assigned location without a signed agenda book	1 st offense—4 hours detention 2 nd offense—1 day ISS 3 rd offense—2 days ISS 4 th offense—Treat as Defiance of Authority
2. Disruptive behavior in a classroom or in the school building	1 st offense—4 hours detention 2 nd offense—2 days ISS 3 rd offense—3 days ISS
3. Disruptive behavior during an assembly	1 st offense—Student will be removed from assembly and assigned 4 hours detention 2 nd offense—Student will be removed from assembly, assigned 4 hours detention and banned from assemblies for the remainder of the year
4. Profanity, obscene language and/or gestures	1 st offense—4 hours detention 2 nd offense—1 day ISS 3 rd offense—2 days ISS 4 th offense—treat as Defiance of Authority
5. Inappropriate display of affection (only hand holding is permitted)	1 st offense—4 hours detention 2 nd offense—1 day ISS 3 rd offense—2 days ISS 4 th offense—Treat as Defiance of Authority
6. Student has been assigned detention or ISS on 3 occasions for the same offense	Punishment for violation of 3 rd offense plus “Defiance of Authority”
7. Wearing of head gear inside the building (including but not limited to wigs, hats, caps, toboggans, etc.)	1 st offense—Headgear will be taken and returned to student at the end of the day 2 nd offense—Headgear taken and assigned 2 hours detention 3 rd offense—Headgear taken and assigned 4 hours detention 4 th offense—Treat as Defiance of Authority
8. Behavior that causes a safety hazard	Administrative discretion—based on severity of the incident. Punishment may be as minor as detention hours assigned, but in extreme issues can constitute a 10 days OSS with possible referral to the superintendent for a pre-expulsion hearing

L. VIOLATIONS- MISCELLANEOUS	SCHOOL INTERVENTION
Any violation that could be considered a public offense such as, but not limited to, terroristic threatening, criminal mischief, harassment, etc.	Administration may choose from the following depending upon the severity of the violation: OSS (May include suspension from any school function such as, but not limited to: senior breakfast, prom, field trips, club events, graduation ceremonies, etc.) ISS Notify SRO Referral to superintendent for pre-expulsion hearing.

Harassment and Discrimination

The Carter County School District does not tolerate acts of harassment and discrimination based on race, color, national origin, age, religion, sex or disability.

Prohibited acts include, but are not limited to, offensive conduct such as racial or ethnic slurs, jokes, derogatory comments, or other verbal or physical conduct against a member of any of the protected classes listed above.

Any student who believes they have been harassed or discriminated against should report this immediately, either verbally or in writing, to their building level Principal.

Any employee who believes they have been discriminated against should report this immediately to the Superintendent.

Complaints of harassment and discrimination will lead to an adequate, reliable and impartial investigation in accordance with the specific Carter County Board of Education Harassment/Discrimination policy.

Students who engage in harassment/discrimination shall be subject to disciplinary action, including but not limited to, suspension and expulsion.

Employees who engage in harassment/discrimination shall be subject to disciplinary action, including but not limited to, suspension without pay and termination of employment.

Retaliation against anyone who has reported harassment or discrimination, or who has provided information during an investigation, is strictly forbidden.

The district’s official Anti-Harassment and Discrimination Statement is published on the district website at the following link at the “ABOUT US” drop down tab: <https://www.cartercountyschools.org/>

The Carter County Board of Education Harassment/Discrimination policies (03.162, 03.262 for employees and 09.42811 for students) are found at the following link: <http://policy.ksba.org/Chapter.aspx?distid=3>

PROM/DANCE POLICY

- No re-entry into the dance will be permitted for any student.
- Students are to be in designated dance areas. Students found outside of the designated areas will be escorted off school property.
- All students will be observed for illegal substances prior to entry into the dance.
- Any student suspected of being under the influence of drugs and/or alcohol will be subject to evaluation.
- Administrators, if given just cause, reserve the right to conduct bag searches.
- Any student who refuses to comply will be denied entry into the dance
- Any vehicle, including limousines, can be searched with just cause at any time, by proper authorities. Passengers will be held responsible and subject to consequences for any illegal substances found within the vehicle.

2021/2022 SCHOOL CALENDAR

August 5	First Day for Students
September 6	No School—Labor Day
September 27-October 1	No School—Fall Break
November 1	No School—Professional Development
November 2	No School—Election Day
November 24-26	No School—Thanksgiving Break
December 20-January 1	No School—Christmas Break
January 17	No School—Martin Luther King Jr. Day
February 21	No School—Professional Development
March 28-April 1	Spring Break (Weather make-up days if needed)
May 16	Last Day of School for Students

COMMON AREA PROCEDURES

Hallways	Afternoon Procedures
<ol style="list-style-type: none"> 1. Walk to the right/ pass on the left. 2. Keep your hands and feet to yourself 3. Talk in a conversational tone. Avoid yelling/screaming/making loud noises. 4. Use your passing time wisely. Take care of restroom/lockers before you socialize to avoid being late to class. 5. Avoid blocking the hallways in large groups. 6. Respond appropriately and immediately to adult directions. 7. Have a signed planner if you are in the hallway during class time. 	<ol style="list-style-type: none"> 1. Go immediately to your bus, personal vehicle, or assigned waiting area. 2. Student drivers are to exit the campus immediately, without loitering in the parking lot. 3. Students waiting for busses may congregate inside the assigned hallways or may wait on the sidewalk outside, if weather permits. 4. Stay on campus and out of the parking lot until your buss arrives.
Morning Procedures	Restrooms
<ol style="list-style-type: none"> 1. Enter through the scanners at the back entrance of the school. 2. Turn in excuses for previous absences/tardies at the table by the scanner doors. 3. Place sports bags in storage cabinets. 4. Go directly to the cafeteria to eat breakfast and/or wait for the morning bell. 5. Sit down upon entering the cafeteria. 6. Keep your hands and feet to yourself. 7. Talk in a conversational tone. 	<ol style="list-style-type: none"> 1. Keep the restroom clean for yourself and others. 2. Have a signed planner if you are in the restroom during class. 3. Use the facilities properly, the way they were designed to be used. 4. Avoid congregating/loitering in the restrooms. 5. Report any problems in the restrooms immediately to a staff member. 6. Only one person allowed in a stall at a time.
Cafeteria	Assemblies
<ol style="list-style-type: none"> 1. Go directly to the cafeteria at your scheduled time. 2. Be polite to cafeteria personnel. 3. Avoid wastefulness by taking only the napkins/straws/condiments you need. 4. Keep the tables and floors clean. 5. Dispose of all trash in the proper receptacles. 6. Ask permission from an adult on duty to leave the cafeteria. 7. Stay seated until dismissed. 	<ol style="list-style-type: none"> 1. Respond appropriately to the presenter, based on the type of assembly. <ol style="list-style-type: none"> a. Formal—Students sit quietly and attentively. b. Educational—Students interact appropriately and respectfully with presenter. c. Spirit—Students actively participate. 2. Be polite and attentive. 3. Questions should be relevant and pertain to the topic at hand. 4. Use the aisle to get to your seat, avoiding climbing over or on the chair backs. 5. Exit quickly when dismissed.